

## COMPENSATION & BENEFITS

### Salary

Salary range for the position is \$57,683 - \$70,491.

### Retirement

Participation in the CalPERS retirement system with First 5 Yolo paying both the employer and member contribution amounts.

### Medical, dental and vision

An annual allowance of \$9,946 is offered to purchase medical, dental and vision insurance. Any unused balance of this allowance will be paid to you as taxable earnings. First 5 offers 5 health plans, three of which are health maintenance organization (HMO) plans and two are preferred provider organization (PPO) plans. Employees are required to enroll in the dental insurance plan through Delta Dental and the vision insurance plan through Medical Eye Services of California. Family members may be added to both the dental and vision plans at no additional cost.

### Leave Time

Employees accrue 80 hours of vacation per year starting with date of hire. After three years, accrual increases to 120 hours per year. There are 14 ½ paid holidays per year consisting of 10½ standard holidays, plus 32 hours of floating holiday time that can be taken at the employee's discretion. Sick leave accrues at the rate of 8 hours per month.

### Employee Assistance Program

An Employee Assistance Program is provided. It offers up to six confidential counseling visits per year.

## APPLICATION PROCESS & RECRUITMENT SCHEDULE

To be considered for this exceptional career opportunity, please submit a cover letter including salary history and resume to LaTina Price at [lprice@yolochildren.org](mailto:lprice@yolochildren.org). Resumes and applications may also be mailed to:

■ LaTina Price  
First 5 Yolo  
403 Court Street  
Woodland, CA 95695

The closing date for this position is Monday, October 31, 2005 at 5:00 p.m.

Following the final filing deadline, candidates with the most relevant qualifications and credentials will be granted an interview. Interviews are anticipated sometime during the first half of November.



[www.yolochildren.org](http://www.yolochildren.org)  
(530) 669-2475



CITY OF  
**WEST SACRAMENTO**

[www.cityofwestsacramento.org](http://www.cityofwestsacramento.org)



Children and Families Commission

in conjunction with the



CITY OF  
**WEST SACRAMENTO**

invites your interest in the  
unique career opportunity  
for the position of

**Universal  
Preschool  
Program  
Director**

## First 5 Yolo Children & Families Commission

In 1998, voters passed Proposition 10, a state-wide ballot initiative to add a 50 cent tax on every pack of cigarettes. The monies collected are used statewide and locally to fund programs that enhance early childhood development for children ages 0-5 and their families. Programs funded through Proposition 10 help to ensure that: children are learning and ready for school; families are strong and self-sufficient; children are healthy; and systems and services are integrated and accessible.

**First 5 Yolo** was created to design and implement programs that fulfilled the intent of Proposition 10 throughout Yolo County. First 5 Yolo has as its mission to:

- Identify and respond to community needs for children 0-5 and their families
- Promote the coordination and integration of services to best meet the needs of residents
- Raise awareness about the challenges and opportunities for young children and their families
- Build community capacity to respond to the needs of children ages 0-5
- Foster collective ownership and accountability for Yolo County's young children
- Recognize that **"It's all about the kids!"**

### Universal Preschool in West Sacramento

West Sacramento is a city of approximately 40,000 located on the eastern edge of mostly rural Yolo County, across the river from the City of Sacramento. The city is comprised of significant populations of Latino, Russian, and East Asian immigrants with 38% of households speaking a language other than English. The entire city is served by a single school district – Washington Unified, including eight elementary schools. Of those eight schools, five are "low performing" with API rankings between 1-4.

The city was incorporated in 1987. Since incorporation, local civic leaders have worked to establish a progressive direction for the city. Student education at all levels has been a vital concern.

In the Fall of 2003, City of West Sacramento Mayor Christopher Cabaldon selected Council Person Carolyn Castillo Pierson to lead a Universal Preschool Task Force. Members of the Task Force were from various facets of the community, all of whom had an interest in the educational success of children. In August of 2005 the Task Force issued a Universal Preschool Plan for the City of West Sacramento.

First 5 Yolo and the Washington Unified School District were partners with the city in preparation of the plan. The plan calls for First 5 Yolo to act as the lead agency for implementation. One of the first steps toward implementation is selection of a Universal Preschool Program Director.

A copy of the plan can be found at First 5 Yolo's website: [www.yolochildren.org](http://www.yolochildren.org).

### THE POSITION

Under the direction of the Executive Director of First 5 Yolo, the Universal Preschool Program Director will be responsible for the planning, organizing, development and implementation of the Universal Preschool Plan for the City of West Sacramento. The position will also receive policy and program direction from the Universal Preschool Advisory Council. Some of the essential program planning functions include:

- Establishing working partnerships with the school district agencies, local government, foundations, the business community and others to implement the goal of providing quality preschool programs for 4-year olds in West Sacramento.
- Working with the Community College Districts to develop a workforce development program that is aligned with higher education needs of the provider community.

- Developing and implementing a plan that specifies where new or upgraded preschool slots should be located.
- Developing and implementing an outreach plan for parents who have children eligible for preschool.

The position will be located within the First 5 Yolo office located in Woodland, California. Space will also be provided at the City of West Sacramento City Hall.

A copy of the complete classification description can be found at First 5 Yolo's website: [www.yolochildren.org](http://www.yolochildren.org).

### Background, Education & Experience

Candidates must possess the education and experience requirements as outlined for a Program Director in the Child Development Permit Matrix. The options in the Permit Matrix are as follows:

**Option 1:** Bachelors Degree or higher including:

- 24 ECE/CD units with core courses as defined in the matrix
- 6 Administration units
- 2 Adult Supervision units

**Experience:** Site Supervisor status and one program year of Site Supervisor experience.

**Option 2:** Administrative Credential with 12 units of ECE/CD plus 3 units supervised field experience in ECE/CD setting.

**Option 3:** Teaching Credential, 12 units of ECE/CD + 3 units supervised field experience and ECE/CD setting + 6 units administration.

**Option 4:** Masters Degree in ECE/CD or child human development.

**In addition, the ideal candidate will reflect the following attributes:**

- Excellent interpersonal, communication and organizational skills
- A management style that demonstrates a commitment to teamwork and collaboration
- An initiator who is open to new ideas
- Results oriented
- Excellent critical thinking and writing skills